

# NATRONA

## COUNTY SCHOOLS

**Board of Trustees Meeting  
Evansville Elementary School  
452 Texas Street  
Evansville, WY 82636**

**February 22, 2010**

- I. Executive Session – 5:00 p.m. (Library)**
  - A. Legal
  - B. Personnel
  - C. Property
  
- II. School Update – 6:00 p.m. (Library)**
  
- III. Regular Session – 7:30 p.m. (Gymnasium)**
  - A. Pledge of Allegiance
  - B. Persons Requesting to Address the Board (three minute maximum)
  - C. Approval of Minutes of the Board of Trustees’ General and Executive Sessions of February 8, 2010
  - D. Consent Calendar Items
    - 1. Business and Financial Items
      - a. Bills of February 12 and 19, 2010
      - b. Application for Reimbursement for Private Transportation of Isolated Students – Flinchum
      - c. Bid Award for Natrona County High School Lockers
    - 2. Personnel Item - Certified and Classified Personnel Report
  - E. Grant - Wyoming Department of Education - ARRA Consolidated Grant
  
- IV. Reports and Recommendations**
  - A. Board Budget Request – Secondary Initiative #2 – Middle Level CTE
  - B. Transportation Discussion
  - C. Board Retreat – High School Options
  
- V. Trustee Comments**
  
- VI. Other Business**
  - A. Next Board Meeting – March 15, 2010, 7:30 p.m., Central Services Facility
  
- VII. Adjournment**

# NATRONA

## COUNTY SCHOOLS

### Minutes of the Board of Trustees February 8, 2010

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Chairman Steve Degenfelder called the Board of Trustees of Natrona County School District Number One Work Session to order at 5:04 p.m. on February 8, 2010, at Central Services Facility 970 N. Glenn Road, Casper, Wyoming, 82601.

Members Present: Steve Degenfelder, Audrey Cotherman, Donn McCall, Rita Walsh, Elizabeth Horsch, Todd Ingram, Shannon Jackett, and Suzanne Sandoval.

Members Absent: Jim Bush

Others Present: Superintendent, Joel Dvorak; Associate Superintendent for Human Resource Services, Crystal Mueller; Executive Director for Human Resource Services, Kelly Hornby; Associate Superintendent for Facilities and Technology, Mark Antrim; Executive Director for Facilities and Technology, Dennis Bay, Executive Director for Curriculum and Instruction, Mike Bond; Associate Superintendent for Special Projects, Julia Collier; and Board Counsel Kathleen Dixon.

Trustee Rita Walsh moved to go into Executive Session to discuss legal, personnel, and property issues. The motion was seconded by Shannon Jackett and carried unanimously. Trustees adjourned the Executive Session at 6:04 p.m.

**WORK SESSION:** Those noted above attended the Work Session. Trustees reconvened the Work Session at 6:08 p.m. with committee reports, Goal Team 1 update, and committee chair meeting report.

**GENERAL SESSION:** The General Session was called to order at 7:30 p.m. with the same Trustees attending. Those present stood for the Pledge of Allegiance.

#### **Persons Requesting to Address Trustees**

There were no individuals requesting to address Trustees.

#### **Approval of Minutes**

Trustee Shannon Jackett moved to accept the General Session minutes of January 25, 2010. The motion was seconded by Trustee Suzanne Sandoval and carried unanimously.

Trustee Suzanne Sandoval moved to accept the Executive Session minutes of January 25, 2010. The motion was seconded by Trustee Audrey Cotherman and carried unanimously.

#### **Recognition**

The Board of Trustees recognized and congratulated the District's new National Board Certified Teachers: Kelly Rush, Park Elementary; Daryl Allen, Mountain View Elementary; Amy Radden, Evansville Elementary; Noelle Clark, Evansville Elementary; Paulette Parente-Hahn, Elementary Art; Desiree Higgins, Centennial Junior High; and Liz Becker, Kelly Walsh High School.

### **Consent Calendar**

Superintendent Dvorak recommended the Board of Trustees accept Consent Calendar items as follows:

1. Business and Financial Item
  - a. Bills of January 25 and February 5, 2010
  - b. Digital Copier Equipment and Service Bid
2. Personnel Item - Certified and Classified Personnel Report

Trustee Elizabeth Horsch moved to accept the consent calendar items noted above. The motion was seconded by Trustee Rita Walsh and carried unanimously.

### **Reports and Recommendations**

#### ***Proclamation – NEA Read Across America***

Chairman Steve Degenfelder read into record a proclamation for the National Education Association's *Read Across America Day* on March 2, 2010.

#### ***Path to 2025 - High School Models Report***

Superintendent Joel Dvorak, Chairman Steve Degenfelder, Trustees Horsch and McCall provided an update on the Path to 2025 project, including staff feedback received at Star Lane, Roosevelt and Midwest High Schools.

Discussion followed the ability to predict future needs, program and building configuration flexibility, ability to react to future needs, need to concentrate on how details will work, misunderstandings, implications, and the ability to prepare students for citizenship,

Board Chair Steve Degenfelder stated that follow-up sessions will be scheduled at Kelly Walsh and Natrona County during the week of February 15, 2010. Midwest, Roosevelt and Star Lane Center staff also will be invited share input. Additionally, the week of February 22, 2010, a luncheon will be scheduled to discussion high school options. The first week of March, Chairman Degenfelder will host a four-hour board retreat where trustees will discussion the high school configuration.

#### ***Board Meeting Planning Discussion***

Superintendent Joel Dvorak reported that in April, he would like the board to get together prior to the first board meeting of each month to strategically plan the formats and topics of discussion for each meeting. This will allow staff to prepare reporting and will help the board become more strategic instead of reactive.

### **Trustee Comments**

Trustee Suzanne Sandoval reported that she attended the recent Natrona County Rec Board meeting where final funding was given for a few projects. In addition, Trustee Sandoval attended the February 6, 2010 Boys and Girls Club of Central Wyoming Auction and Reverse Raffle. Finally, tickets are available for Grease and Fiddler on the Roof plays.

Trustee Donn McCall requested that the Natrona County Rec Board share funding information and minutes with Trustees. Trustee McCall thanked Barb Maguire and Diane Weiss for their dedication and hard work.

Trustee Todd Ingram apologize for his absence at the January 25, 2010 Board meeting. Trustee Ingram stated that, although he was unable to participate in the Summit Enhancement discussion and vote, a

different result would not have occurred if he was in attendance. Trustee Ingram reiterated the need for critical additional information on the Path to 2025 project.

Trustee Elizabeth Horsch stated that are may peripheral issues that are not clear on the Path to 2025 project. Trustee Horsch enjoyed tonight's Work Session and found it informative.

Trustee Audrey Cotherman congratulated the national board certified teachers and thanked Trustees for attending the Path to 2025 staff input sessions. Trustee Cotherman indicated that there are a lot more questions than before on the Path to 2025 project. She is specifically looking for connections to core curriculum. Trustee Cotherman indicated that she could be convinced to support a new high school in the future but not that pathways are a good idea.

Chairman Steve Degenfelder that the Path to 2025 staff input sessions showed that there are several components that need further detail and discussion.

**Other Business**

Dr. Dvorak stated that next Board meeting will be on February 22, 2010 at the Evansville Elementary School at 7:30 p.m.

**Adjournment**

There being no further business to come before the Board of Trustees, Chairman Steve Degenfelder adjourned the meeting at 8:23 p.m.

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Chairman

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Clerk

# Application for Reimbursement for Private Transportation or Maintenance of Isolated Pupils

(Reference: Wyoming Statute 21-4-401)

In no case can the amount claimed exceed the actual costs incurred by the pupil or his/her parent or legal guardian. Do not include any costs for which reimbursement has been or will be claimed under the special education provisions of the School Foundation Program.

**Name of Applicant** (Parent or Guardian)      **Family Address** (Street, RR, or Road, City, State, Zip)      **Phone Number**

*Jennifer Flinchum*      *19825 US Hwy 20/26 Casper 82604*

Reimbursement is Requested for the Following Pupil's) *(540) 907-5701*

Name of Pupil	Age	Grade	Name of School That Student Will Attend
<i>William P. Flinchum</i>	<i>8</i>	<i>3</i>	<i>Poison Spider School</i>

**NOTE:** Where combined transportation is provided for two (2) or more isolated pupils being transported to the same school, only one (1) reimbursement shall be made. According to state rules **NCSD#1 can only reimburse to the NEAREST bus stop or school. Whichever is closer.**

Below, please write in the **NEAREST** bus stop or school (whichever is closer):

*County Rd 208 at 20/26 10/6 →*  
*Bucknam Rd 817 → 1015*

How many round trips will you be making per day?      one or two (circle one)

NATRONA County School District #1 personnel will measure the distance from your residence to the nearest bus stop or school and calculate the distance traveled for one or two round trips, whichever you have circled above.

The total number of reimbursable miles will be determined by Wyoming Statute 21-4-401. The reimbursable miles per day will be paid at the rate of \$0.485 per mile for one school day.

### BELOW IS FOR OFFICE USE ONLY

*8/12-10/5 / 10/6 →*

Total miles traveled *6.8 / 15.8*

Number of round trips *2*

Miles per day *13.6 / 31.6*

Subtract two miles (WS 21-4-401) *4*

Reimbursable miles *9.6 / 27.6*

*0.55 x .485*

Reimbursable Total \$ *5.28 / 15.18*

The following statement must be completed before your claim will be processed:

I certify that the above claims are true and correct to the best of my knowledge and belief. I understand that no person is eligible as an isolated pupil under this law unless the pupil's parents or legal guardians demonstrate to the local school board that the family's residing in the isolated location is necessary for the family's financial well being (Wyoming Statute 21-4-401 (b)). I hereby certify that my family's residence in the isolated location is necessary for the family's financial well being and, if requested, I am willing to furnish supporting documentation.

*J. Flinchum*      *11/13/09*  
Signature of Parent or Legal Guardian      Date

*[Signature]*      *11/23/09*  
Signature of Administrator      Date

*[Signature]*      *11/19/09*  
Signature of Clerical Validation      Date

Mileage Verification:  
*Lamy [Signature]*  
Shop Foreman

(for Board of Trustee Use Only)

Approved       Disapproved

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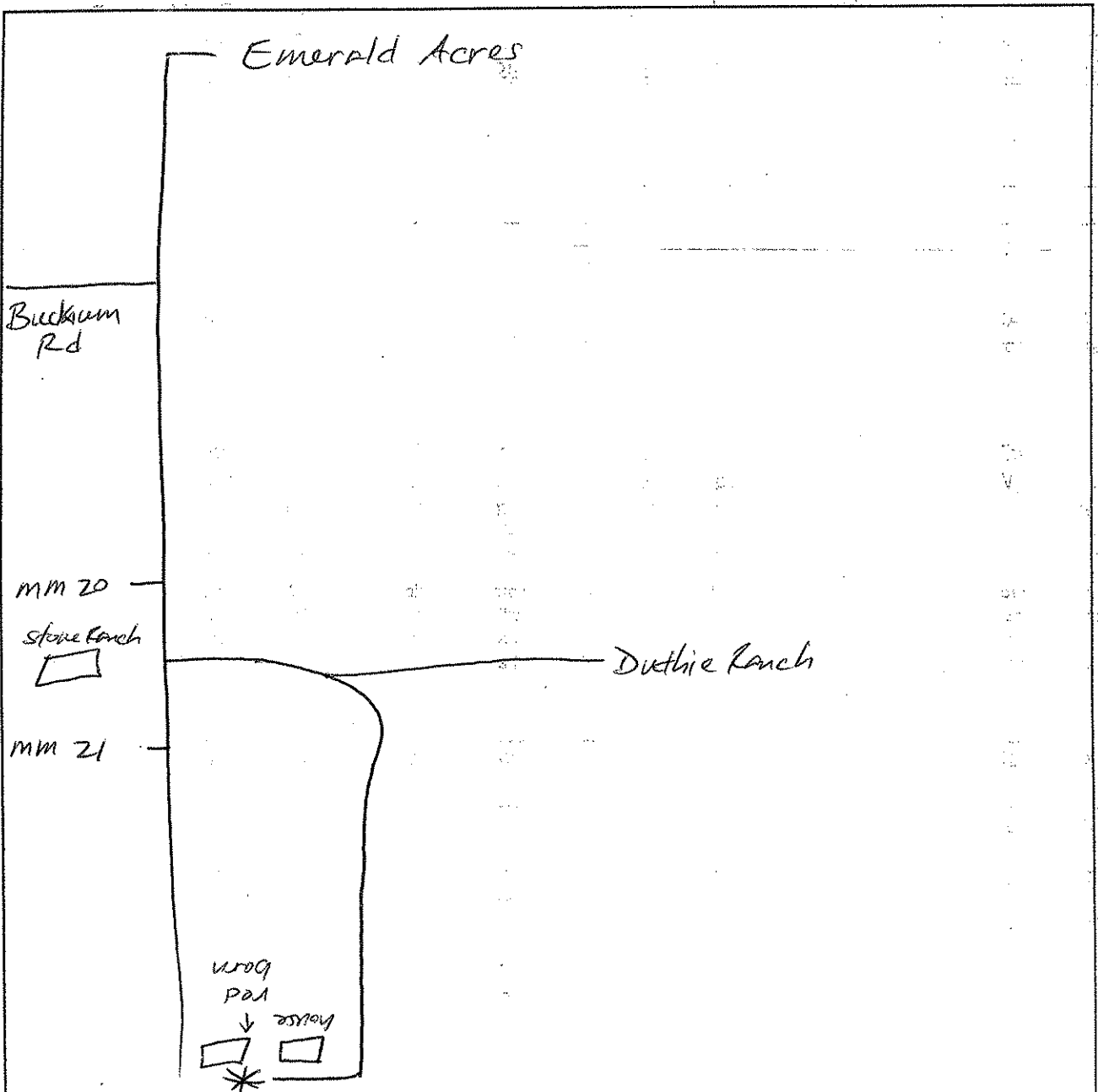
Authorized Board Signature      Date

Address: 19825 US Hwy 20/26  
Casper 82604

**Application for Reimbursement for Private Transportation of Isolated Pupils—Map**

Identify the family residence, key intersections, and the school(s) or bus stop with mileages.

Parent Name Jennifer Flinchum Student(s) Name(s) Will Flinchum





Jennifer Flinchum 19825 20/26

Beginning milage from gate	is	1632.0
to Bucknum		1635.4
to 208		1639.9

milage to Bucknum one way is 3.4 miles  
milage to 208 one way is 7.9 miles

**High Plains IC Bus Sales, LLC**

**888-674-6247**

# Natrona County School District Isolation Milage Reimbursement

Isolation Policy: The calculation for the eligible amount of isolation mileage reimbursement will be based on the school closest to the students home, and the bus stops servicing that school. In the instance that a student does not attend the school closest to their home, the reimbursement will be based on actual mileage driven limited to the reimbursement calculation based on the closest school.

Calculation for Student Attending the School Closest to their Home	
1. List the School Closest to the Student's Home	<u>Poison Spr</u>
2. List the Distance from the Student's Home to the School Listed Above (one-way)	<u>More than to the Bus Stop</u>
3. List the Closest Bus Stop that Services the School Listed Above	<u>8/17-10/15 / 10/17 →</u>
4. List the Distance from the Student's Home to the Bus Stop Listed Above (one-way)	<u>Buchanan / County Rd 208</u>
5. The Maximum Reimbursement is the Lesser of 2 or 4 above.	<u>3.4 / 7.9</u>
5. The Maximum Reimbursement is the Lesser of 2 or 4 above.	<u>3.4 / 7.9</u>

Calculation for Student Not Attending the School Closest to their Home	
6. List the School the Student Attends	
7. List the Actual Distance Driven to the School or Bus Stop (one-way)	
8. The Maximum Reimbursement is the Lesser of 5 or 7 above.	